

Invitation for Bids

Government of Nepal (GoN)
Ministry of Forests and Environment
Department of Environment

Invitation for Bid Procurement of Goods and Services THE SUPPLY ALTERNATIVE BAG PROMOTION PROGRAM (INCLUDING PLASTIC FREE JUTE, CLOTHES, PAPER ETC.), T-SHIRT AND CAP

Contract Identification No: 04

Date of publication: 1th February, 2019

1. The *Department of Environment* invites sealed and electronic bids from eligible bidders for the **procurement of Goods For the supply alternative bag promotion program (Including plastic free jute, clothes, papers etc) T-shirt and cap.**

The bidder may submit the bid for single or more slices as mentioned below and offer discounts/ cross discounts. Evaluation will be done slice by slice basis, with contracts awarded based on the award combination that is of least cost to the Purchaser.

2. Eligible Bidders may obtain further information and inspect the bidding documents at the office of www.doenv.gov.np or contact at procurement unit of department of Environment, Kupondole, Lalitpur, Nepal; Telephone Number: 01-5551140; 5553690 E-mail address: info@doenv.gov.np
3. A complete *set* of Bidding Documents may be purchased from the office Department of Environment, Kupondole, Lalitpur, Nepal by eligible Bidders on the submission of a written application, along with the copy of company/firm registration certificate, VAT/PAN registration certificate, Tax clearance certificate of F/y 2074-075 and upon payment of a non-refundable fee of NRs 3000. till **2th March 2019** during office hours.

Information to deposit the cost of bidding document in Bank:

Name of the Bank: **Nepal Bank Limited, Gabahal, Lalitpur** Name of Office: Department of Environment

Office Code no. : **329003402**

Office Account no.: **0010100000001001001**

Rajaswa (revenue) Shirshak no. : **14229**

4. Pre-bid meeting shall be held at Department of Environment. kupandole, Lalitpur at **12:00 Noon on 17th February, 2019.**
5. Sealed bids must be submitted to the office Department of Environment. Kupandole, Lalitpur by hand/courier or before **12:00 Noon on 3rd March, 2019.** Bids received after this deadline will be rejected.
6. The bids will be opened in the presence of Bidders' representatives who choose to attend at **14.00 hours on 3rd March, 2019. at the office of Department of Environment,** Kupondole, Lalitpur. Bids must be valid for a period of 30 from the date of bid opening and must be accompanied by a bid security or scanned copy of the bid security in pdf format in case of e-bid, amounting to a minimum of NRs. 1,50,000/- which shall be valid for 30 days beyond the validity period of the bid **2nd April, 2019.**
7. If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid security shall remain the same as specified for the original last date of bid submission.
8. Bids must be valid for a period of 90 days counting from the day of bid opening and must be accompanied by bid security, amounting to a the value mentioned in the table below from "A" class commercial bank, which shall be valid for minimum 30 days beyond the bid validity period i.e. **4th May, 2019.**
9. The Purchaser reserves the right to accept or reject, wholly or partly any or all the bids without assigning reason, whatsoever
10. The name and identification of the contract are as follows:

| S N | Contract no | Package No | Name of the Contract | Bid security amount (including VAT) | Tender Fee |
|-----|----------------|------------|--|-------------------------------------|-------------|
| 1 | DoEnv04/075-76 | 1 | the supply alternative bag promotion program (Including plastic free jute, clothes, papers etc), T-shirt and Cap. | NRs.1,50,000/- | NRs 3,000/- |